

Application Instructions for Returning Kenosha HarborMarket Vendors

Go to: <https://kenharbor.mymarket.org/>

If you **have** already registered your profile, select "Login". Enter your email address and password. (Click on "Forgot Password" if necessary and follow the instructions.) Proceed to Step 5 below. Your application should take less than 15 minutes to complete.

If you **have NOT** already registered your profile, select "Register Profile" and begin at Step 1 below.

Step 1: Send Request. Enter the email address that you previously used to sign up with HarborMarket.

Step 2: Enter the verification code that was sent to your email. (This may take a few minutes. Please check your spam folder.)

Step 3: Set an account password

You'll now be returned to <https://kenharbor.mymarket.org/>

Step 4: Enter your email address and password that you just set.

You are now logged in.

Step 5: Click "Request Changes" in the upper right corner of the screen.

Step 6: Scroll down to "Kenosha HarborMarket"

Step 7: Click on the drop down tab for "Kenosha HarborMarket Summer 2022" and select the dates for which you are applying. Please also upload your certificate of insurance, if it needs to be updated. Feel free to update any other information in your vendor profile.

Step 8: Scroll back up to the top of the screen and click "Submit".

Step 9: A pop up window will appear. Select "Okay" to confirm your Summer 2022 HarborMarket application dates.

Step 10: Logout. (Please keep a record of your password for future logins. HarborMarket does not have access to your password information.)

We receive your application/date request automatically. You will receive an email when we approve, waitlist or decline your application.