Kenosha HarborMarket
2026 Outdoor Season
Vendor FAQs

1. Where are you located?
   We are located on 2nd Ave, between 54th and 56th Street, and the adjacent Place de Douai to the south of the intersection of 2nd ave and 56th Street. This is one block west of the Kenosha Public Museum.

2. What days and times are you open?
   We are open every Saturday between May 2 and October 31, 2026, EXCEPT July 4. Hours are from 9:00 am to 2:00 pm.

3. How much does it cost to be a vendor?
   It costs $50/week for a single booth for vendors who commit to (and pay for) 21 or more Saturdays of our outdoor season by the first date of the season. The cost for single booth vendors who commit to 21 or less Saturdays is $55/week. Fees for multiple booths are listed on our website.

4. How do I apply?
   We accept electronic applications only. Please visit https://www.kenoshaharbormarket.com/vendor-application.html to apply. Scroll to "Proceed to Form" button. Then select "Renewal" if you are a returning vendor or "New Application" if you are applying to be a new vendor. Please follow the on-screen instructions.

5. Do I *really* need insurance?
   Yes. All vendors, including nonprofits must carry liability insurance. No exceptions. (Please see the next question.)

6. What insurance document do I need?
   You need to provide a certificate of insurance that names the following as additional insured Your insurance agent should be able to generate this document.
   This document may be uploaded as part of your application, but you may wish to wait until you are approved. Vendors are expected to keep this document up to date and provide a new one when a policy renews or changes.
   Again, Kenosha Common Markets, Inc. MUST be listed as an additional insured.
   Please upload the certificate to your vendor profile or email the certificate of insurance to aforgianni@kenoshaharbormarket.com

Kenosha Common Markets, Inc.
P.O. Box 643
Kenosha, WI 53141

7. How do I pay?
   You may pay by credit card by clicking on the secure link in the invoice that is sent. Alternatively, a check may be mailed to the address below. We do not accept cash or money orders.
   Kenosha Common Markets, Inc
   P.O. Box 643
   Kenosha, WI 53141

8. Do you have electricity?
   Electricity is available, but limited. Vendors who require electricity for critical functions such as cooking and/or keeping food at safe temperatures are given highest priority. Electric fee is $5/week/line to cover the cost of the provided cords. Only cords provided by HarborMarket are to be used. Vendors may utilize quiet generators on the west side of Place de Douai, with prior approval.

9. How do I participate in the SNAP/EBT program at HarborMarket?
   Participation in the SNAP program at HarborMarket. If you are interested, please email aforgianni@kenoshaharbormarket.com.

10. What time can I arrive to set-up?
    You may arrive as early as 7:00 am.

11. Where do I go to set-up? What is the procedure?
    It depends where your booth is located. Please check the weekly map at the link below to locate your booth. If you are on 2nd Ave, please enter from 56th Street and proceed **slowly** down the street towards 54th Street until you are near your booth. If you are located on the Plaza, please also enter from 56th Street and proceed south down the plaza, exiting near the marina parking lot. Please pull to the side, if possible, and then unload, park and return to set up your booth. PLEASE DRIVE SLOWLY so as to avoid hitting pedestrians. All vendors MUST unload and then park BEFORE beginning booth set-up.

12. Where is my booth?
    Booth space numbers are marked on the pavement and/or with flags.
    https://www.kenoshaharbormarket.com/vendor-map.html

Booth assignments are not suggestions. Please setup in your assigned space. If there is a safety or accessibility issue, please see on-site market staff. Any other concerns, please email aforgianni@kenoshaharbormarket.com

-Please note that flags, depending on booth location, are either at the back right or back left of your booth space. They are NOT to be in the middle of it.
On 2nd Ave west, the booth number flag is placed where the back left (viewed from 2nd Ave) should go; on 2nd Ave east, the booth number flag is where the back right (viewed from 2nd Ave) should go. On the Plaza , it is in reverse of that: on the west side of the Plaza, the booth number is located at the back right of the booth (viewed from the Plaza); on the east side of the Plaza, the booth number is located in the back left of the booth (viewed from the Plaza)

-Booths on 2nd Ave are to be set back so 1' of the booth is on the grass. This is required by the City so that, in the event of an emergency, the necessary responding vehicles can drive down 2nd Ave without obstruction.

13. Where can I park?

Free on-street parking is available on surrounding streets. We ask that the closest spaces be reserved for customers and vendors whose mobility is limited. **Please avoid parking in the museum lots. Violators may be ticketed and/or towed.**

14. Can I leave early?

    Only in an emergency may vendors leave early. If you must leave due to an emergency, you must speak with market staff and remove your belongings via cart. If you sell out before the market ends, you may use it as an opportunity to market your business.

15. Can I play music?

    No live or recorded music of any kind should not be played. We hire and pay for musicians to provide music, both on 2nd Ave and the Plaza.

16. Are you open if it rains?

    We are open if it rains. Any severe weather (ie. thunderstorms) will trigger a market closure or modified opening or closing. Any closures will be communicated by market staff or volunteers if the market is already open and via social media and calls/emails/texts if prior to opening. Please see the vendor rules document for more information.

17. What kind of tent do I need?
    All tents must be 10' x 10' and white. Any waivers will be granted on a case-by-case basis and will only be considered when such a tent is part of a company's branding and with prior approval of market management. If you wish to request a waiver, please email aforgianni@kenoshaharbormarket.com.
    Please make sure that your tent is adequately weighted down on all legs - at least 25lb per leg is required.

18. What are the Health Department rules?
    The Kenosha County Division of Health enforces health codes related to food safety. Specific rules apply to vendors who prepare food off site as well as those who prepare only onsite. **ALL prepared food and processed food vendors must prepare their food in a licensed commercial kitchen, if it is being prepared prior to the market.** Please contact the Kenosha County Division of Health for rules and license requirements well in advance of your first market attendance date. Regular inspections will take place. If a vendor is not in compliance, the Health Department may shut down the booth.

19. Can I add or change dates?
    Yes, date changes can be requested via logging into your vendor profile in MarketWurks. (Please see instructions below.) Changes must be requested at least two weeks in advance. Due to the volume of change requests, staff cannot enter these changes. Excessive date change requests will not be accepted. Please see the vendor rules document for more information.

20. Can I add products to my booth beyond those included in my approved application?
    Vendors may request product additions by logging into the vendor's profile in MarketWurks. (Please see instructions below.) Change requests will be reviewed. Due to the volume of change requests, staff cannot enter these changes.

21. How do I access my vendor profile in MarketWurks?

There are two options:

-Please visit https://www.kenoshaharbormarket.com/vendor-application.html. Scroll to "Proceed to Form" button. Then select "Renewal". Follow the on-screen instructions.
OR
Download the app for your mobile device. Versions are available for both Apple and Android phones.

We receive your application/date request automatically. You will receive an email when we approve, waitlist or decline your change request.

22. Who do I contact if I will miss a date?
    Please email aforgianni@kenoshaharbomarket.com. Please note the vendor attendance policy within our rules that is posted on our website.

23. Who do I contact if I have a question or need help at the market?
    Please contact any of our staff or volunteers. There will always be at least one staff member or volunteer at the HarborMarket information booth on 2nd Ave. All volunteers and staff wear name tags. Market staff are best suited to help you at the market. On-site staff and volunteers have the authority to enforce market rules. Please listen to their instructions.

24. What do I do if there is an emergency at the market?
    In an emergency, assure your own and others' safety first, call 911 and have someone alert market staff to assist and direct emergency personnel to the location.

25. Who do I contact if I have a question or need help during the week?
    Please email aforgianni@kenoshaharbormarket.com